

BOY SCOUT TROOP 16

POLICY AND PROCEDURES

FEBRUARY 2008

Background

The Boy Scouts of America (BSA) was incorporated to provide a program for community organizations that offers effective character, citizenship, and personal fitness training for Boy Scouts. Specifically, the BSA endeavors to develop American citizens who are physically, mentally, and emotionally fit; have a high degree of self-reliance as evidenced in such qualities as initiative, courage, and resourcefulness; have personal values based on religious concepts; have the desire and skills to help others; understand the principles of the American social, economic, and governmental systems; are knowledgeable about and take pride in their American heritage and understand our nation's role in the world; have a keen respect for the basic rights of all people; and are prepared to participate in and give leadership to American society.

When a boy joins the scouting program, he assumes an obligation to be faithful to the principles of Scouting. He promises to do his best to abide by the Scout Oath, to obey the Scout Law, the Scout motto, and the Scout slogan. The Boy Scout measures himself against these ideals and continually tries to improve.

Purpose

The purpose of this document is to provide Scouts, Leaders, Volunteers, Parents, and Guardians, with a blueprint for participation in all activities sponsored by Troop 16.

Troop 16 Leadership

Adult: The structure of Troop 16 follows the model of all troops in the BSA program. The lead adult is the Scoutmaster who is assisted by Assistant Scoutmaster(s). These individuals are responsible for the Troop's operation and individual Scout's development. The Troop Committee serves to provide valuable guidance to the Troop, individual Scouts, and the Troops leadership. Scout Troop #16 will practice "two-deep" adult leadership in all scouting activities and will not condone any form of child abuse in the disciplining of Scouts. It is the primary responsibility of all adult leaders to insure that the health and safety of all Scouts is maintained.

Youth: The two "Aims of Scouting" are character development and citizenship training. This is partially achieved by providing leadership training, as well as leadership roles to all Scouts who display a commitment to the troop and its health and safety. Leadership roles include the Junior Assistant Scoutmasters, Senior Patrol Leader, Assistant Senior Patrol Leaders, and Patrol Leaders. Additional roles of responsibilities are the Troop positions such as **Scribe, Quartermaster, Librarian, Chaplains Aide, Historian, Interpreter, OA Representative, Troop Guide, Bugler, and Den Chief** which insure efficient Troop operation. Finally, it is imperative that all Scouts become active in the many aspects of the Troop's planning, participation of activities and remain active through out their tenure as Scouts.

Weekly Meetings: Meetings are held each Monday evening from 6:30pm to 8:00pm. Parents and guardians are asked to vacate the main Scout Hall to allow for Troop and individual development.

Weekly Meeting Attendance: Unless specified in any corrective action plan, Scouts are required to attend at least 60 percent of weekly meetings. Failure to attend weekly meetings (60 percent) will result in a delay in advancement.

Mandatory Attendance Requirement: All Court of Honors, Scout Sunday and one Summer Camp event to advance without delay. The scout must request a waiver of these requirements to the Scoutmaster and Committee if unable to attend any of these events.

Uniforms: The uniform makes the Boy Scout Troop visible and creates a positive youth image in the community. **Uniforms must be worn as follows:**

Weekly Meetings: 1st Monday each month is Class A for Board Review and the 3rd Monday of the month is Class A. All other meetings in the month you will alternate your Class B uniform shirts (orange, green).

Board of Review: First Monday each month, Class A and **No blue jeans please** for Board of Reviews.

Merit Badge Midway: Class A at all Merit Badge Midways.

Scout Camp: Class A at appropriate times during camps.

Scoutmaster Discretion: Class A as deemed appropriate.

Court of Honor: Class A required, Court of Honor is held in February, May, September, December, to recognize Scouts for their advancement and achievements. Court of Honor is held at the Trinity United Methodist Fellowship Hall at 10th Avenue and Thomas Street. Court of Honor starts at 6pm on the Monday designated on the monthly calendar and is a cover-dish dinner.

Summer Camp: Troop 16 provides a week- long opportunity to attend Camp Kootaga Scout Camp. It is important for all Scouts to attend summer camp. Camp Kootaga is located out Route 47 across the Wirt County line on the right side of the Hughes River. Family night is on Thursday and Parents and Guardians are encouraged to come and visit at 5pm or after. Parents and Guardians must park in the field to the left of the bridge. Shuttles will be running to take you to your Camp Site, although you may have to wait for the shuttles. It is a cover dish dinner and after several days away from home Scouts appreciate homemade goodies.

Weekend Campouts

Weekend campouts at Camp Kootaga will be assessed a \$12.00 fee for food and lodging per scout. Burr Oak Lake weekend campouts will be assessed a \$15.00 fee per scout. All other campout fees will be determined at the time of the campout.

Restrictions for Camp: Electronic Games, These devices are not allowed, DVD, CD Players, and Other Devices, (games of any kind), radios, MP3 players, etc.

Drinks and Snacks at Camp: glass bottles are not allowed at any Scout Troop #16 event.
Snacks and Drinks must be limited to six items total.

Transportation of Scouts: Any individual providing transportation of Scout Troop 16 members to a scouting event must have a valid drivers license, insurance on the vehicle (300, 100, 50, is preferable but not required), and it must be properly maintained.

Use of Approved Medication: The Parent or Guardian of any Scout requiring either over the counter or prescribed medication during a Scout Troop #16 Camp Out must complete a medication form and follow the medical policies of Scout Troop 16.

Troop Finances

Financial resources are an important element of any Troop. Funds are provided through sales oriented work, community service work, as well as annual dues and donations. Troop funds are expended on troop operations, activities, and to charter Troop 16 & Lauckport United Methodist Church with the Allohak Council and BSA. Scouts who participate in either sales or

community work associated fund raising activities are allocated an amount of the funds raised based on effort. These funds are maintained in the Scouts personal account that can be used only for scouting-related activities. In addition, Scout Troop #16 has an In Need account that will be maintained to insure that all Scouts have the resources to participate in scouting activities. These funds will be allocated based on the recommendation of the Troop Committee and Scoutmaster.

Annual Dues: Annual dues are required for Troop 16 to be Chartered. Dues are to be paid by January 1. If dues are not paid by January 1, the funds will be transferred from the individual Scout account to Troop account. Dues must be paid in order to advance. It is your responsibility to see that they are paid.

Fund Raising Activities: Fundraising allows Scout Troop 16 to provide for its Scouts with the financial resources to participate in all Troop activities. These may include but are not limited to: popcorn sales in the fall, candy bar sales in the spring, rummage sale the first Friday and Saturday of June, Homecoming in August, The Arts and Crafts show the Saturday after Thanksgiving and the South football games at home. (This will be approx 13 days of activities, the scout must participate in a minimum of 8 days activities.) This is subject to change as activities are added or deleted. The Scout must participate in 60% of the activities scheduled.

Sales Oriented Activities: Each scout must participate in at least (eight this is an approx estimate for current planned activities per year or) 60% of planned activities. **Work Oriented Activities:** Each scout must participate in at least 60% of planned activities.

Types of Accounts

Troop: Maintained by fund raising, annual dues, and donations.

Individual: Maintained by fund raising and community work based on effort.

In-need: Maintained by fund raising and donations.

Individual Scout Account: Each scout who has participated in fund raising activities is allocated funds based on the amount of effort expended. Funds accumulate throughout the tenure of the individual Scout. These funds can be expended as agreed upon by the Scout, Parent, or Guardian, and Scoutmaster on scouting activities only. Funds in an account of a Scout who is in active for a period of one year or those that are not re-registered will be re-allocated within the Troop 16 financial plan. If funds remain in the individual account at the end of the Scout's tenure the funds will be reallocated as follows:

Graduate to Eagle funds will be transferred to the Scout Troop #16's Camp Kootaga Fund.

If less than \$50 remains in the Scout account it will be transferred to the In-Need account.

Transfer to Another Troop, 50% percent of funds transferred to the other Scout Troop.

Leaving Scouting, When a Scout chooses to leave the Troop and Scouting all together, 50% of funds will be transferred to the Troop account, 25% of funds transferred to Camp Kootaga fund, and 25% to be transferred to the In-Need account.

Troop General Policies

Troop 16 chartered under the auspices of BSA, the Allohak Council and Lauckport United Methodist Church. Troop 16 will follow the policies of these governing boards when appropriate. These policies may include restrictions of activities based on ability, training, age, and rank.

Behavior: It is the primary responsibility of Troop 16 to provide positive scouting opportunities in a healthy and safe environment. The Scout Oath, the Scout Law, The Scout Motto, and the Scout Slogan provide an embodiment for behavior. All Boy Scouts should strive to maintain through their behavior, appearance, and service to others. It is expected of all Scout Troop 16 Scouts and Leaders that individual behavior demonstrates what is amplified in the tenets of scouting. Scouts, leaders and volunteers not demonstrating behavior that upholds these goals will be subject to a corrective action policy.

Personal and Troop property Damage: Any scout responsible for willful damage to any property is responsible for the repair and/or replacement of said property. This includes Scout Troop 16 property such as tents, stoves, and expendable items. Also included is any damage to our sponsor Lauckport United Methodist Church.

Troop Corrective Action Policies

It is the primary responsibility of Troop 16 to provide all members the opportunity to participate in scouting activities in a healthy and safe environment. This responsibility is paramount and will eclipse any perceived right of an individual member. Behavioral problems will be dealt with in a variety of manners based on the severity of the incident. In Addition, if the severity of the problem is great, the BSA policies will be explored through the Allohak Council leadership.

General Behavioral Problem:

If a Troop #16 Boy Scout should exhibit behavior contrary to the principles of Scouting during a Troop activity, an Adult Leader will take the following course of action.

1) The inappropriate behavior will immediately be brought to the attention of the Scout and he will be told that such behavior will not be tolerated. Parents or Guardians will not be notified

2) If the inappropriate behavior continues, the Scout will be told that he must discontinue participation in the Scouting activity in progress and will be directed to sit in an appropriate place throughout the remainder of the activity, or for a specified length of time. Parents or Guardians will not be notified.

3) If the inappropriate behavior continues, the Parent or Guardian of the Scout will be contacted immediately to come to the activity site to pick up the Scout. This may result in the parent traveling to the premise late at nighttime.

The Scoutmaster and the Troop Committee will meet and conduct an inquiry into the incident. The individual Scout and his Parents or Guardians, will be required to meet with Committee and the Scoutmaster to review the incident. Upon the conclusion of the inquiry the Troop Committee and the Scoutmaster will make a recommendation that may include:

1. No formal Action taken,
2. Formal Action Taken by the Scoutmaster or other Troop Adult Leader,
3. Formal Corrective Action Plan developed by the Troop Committee and Scoutmaster
4. Dismissal from the Troop and Incident Report Forwarded to Allohak Council Leadership

Corrective Action Plan: The goal of the plan is not to solely punish the individual, but to provide the mechanism for the scout to make personal improvements to achieve the ideals of Boy Scouting. If the plan is not agreed upon by signature of the Scout and Parents or Guardians or not completed as described the Scout will be dismissed from Troop 16. Corrective Action plans will be developed in two components.

Disciplinary Component: Probationary Period in which the Scout cannot participate in Scout Troop 16 as a Scout in good standing. The following restrictions will apply:

1. Delay in any advancement or achievement and activities.
2. Loss in Troop Leadership roles
3. Review of Scouts Behavior.
4. Must have Permission to attend Troop 16 scouting activities,
5. Requirement to attend 75 percent of weekly meetings, and
6. Other restrictions as deemed appropriate.

Self Instructional Component: This component will include actions and tasks, which are designed to aid in the improvement of the Scout. So that he may be able to make personal

improvements to his behavior and achieve the ideals of Boy Scouting. This component will be developed depending upon the needs of the individual Scout.

Extremely Severe Behavioral Problem:

An extremely severe behavioral problem will result in the immediate removal of the Scout from the incident by a troop adult leader, the contacting of a parent or guardian for the immediate removal of the scout from the premises, and the dismissal of the Scout from Troop #16. The Allohak Council, leadership will be contacted and the incident discussed. Further BSA or legal actions will be dependent upon Scout Troop #16, the affected individuals, the Allohak Council and BSA.

Extreme Severe Behavioral Problem

1. Possession of illegal drugs or alcohol at any Troop 16 activity,
2. Possession of a firearm not previously approved by Troop 16 Adult Leader and Firearm Coordinator, **No Guns of any kind!!! No Sheath Knives!!!**
3. Extreme violent behavior towards any Troop 16 member,
4. Any other action deemed extremely severe by Troop 16 adult leaders.

The policies outlined in this document are solely for the health and safety of members of Troop 16 and other associated Boy Scouts. They are attended to provide guidance to all Scouts, Leaders, Volunteers, Parents, and Guardians.

